CSE (Council of Science Editors) Citation Rubric – Score 1-20 points

Use for Science and Mathematics research papers

**Citation-Sequence (C-S) Format** is as follows:

1. **Center** the bibliography page References or References Cited. **Only those works you cite within your paper are included in the end References**
2. **Double space** throughout depending on your professor
3. Make each **entire References entry flush with the left margin**
4. **Font and size are consistent** throughout the page; no bold font

**Mechanics**

5. Citations in References are listed in the number order they are referred to in the text
6. Use number brackets [1] within the text to refer to the end References which are numbered in the order you used them, not alphabetically
7. Use letter brackets [A] for figures and tables from sources you used. List them sequentially after all the text citations
8. Subsequent citations to the same document use the same number as its initial citation

**Elements of Citations**

9. General sequence of information in the end reference is author name, title, and additional items (including year of publication) and URL
   - **Authors’ names** List authors’ names last name first. Use initials for first and middle names, with no periods after the initials and no space between them. Do not use a comma between the last name and the initials. Use all authors’ names if a work has up to ten authors
   - **Titles of books and articles** Capitalize only the first word in the title of a book or article (and all proper nouns). Do not underline or italicize the titles of books; do not place titles of articles in quotation marks
   - **Titles of journals** Abbreviate titles of journals that consist of more than one word. Omit the words the and of; do not use apostrophes. Capitalize all the words or abbreviated words in the title; do not underline or italicize the title: Science, Sci Am, N Engl J Med, Womens Health
   - **Page ranges** Do not abbreviate page ranges for articles in journals or periodicals and for chapters in edited volumes. When an article appears on discontinuous pages, list all pages or page ranges, separated by commas: 145-149, 162-174
   - **Database and website access to sources is indicated with [Internet] and URLs as Available from http://...**

**IN-TEXT CITATION Example of a journal article:**

Scientists are beginning to question the validity of linking genes to a number of human traits and disorders [1].

References Cited


<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>0 or 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Format of References</strong></td>
<td>All parts of format (above 1-4) are followed consistently</td>
<td>One element of format (above 1-4) is incorrect or missing</td>
<td>More than one element of the format (above 1-4) is incorrect or missing</td>
<td>0 References page is missing or not done according to any of the correct formats</td>
</tr>
<tr>
<td><strong>Mechanics</strong></td>
<td>All are correct</td>
<td>There are no more than 3 mistakes</td>
<td>Consistent errors throughout</td>
<td>1 Many spelling and capitalization errors</td>
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<tr>
<td>Spelling, capitalization, punctuation for format (above 5-8)</td>
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<td><strong>Elements of Citations</strong></td>
<td>All parts of the citations are included correctly</td>
<td>One part of a citation is missing in one place</td>
<td>One or more parts of a citation is missing for several entries</td>
<td>0 Little or no attempt to use include elements correctly</td>
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<td>According to school LibGuide CSE page and instruction (above 9)</td>
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<td><strong>In-text Citations</strong></td>
<td>Format is correct. There is a good balance of citations—not too many, not too few. References refer only to in-text citations</td>
<td>1 or 2 mistakes in format and/or missing needed citations or including too many citations</td>
<td>Consistently makes mistakes formatting in-text citations. Does not understand what should be cited and what should not be cited</td>
<td>0 Little or no attempt to use in-text citations</td>
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<tr>
<td><strong>Quality of Web Resources</strong></td>
<td>Evaluation forms for each cited website is included showing sources are credible</td>
<td>Some questions about credibility of websites even if evaluation is included</td>
<td>Evaluation form missing for more than one website and/or questions about credibility of websites</td>
<td>0 Uses Wikipedia and Google.com in References and/or shows poor judgment in choice of websites</td>
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<td>Databases and websites appropriate for a research paper are used</td>
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