You are responsible for identifying evidence that demonstrates your development of the specific skills. Your communication- and social-skills should be visible in your process journal. You have to reflect continuously throughout the project.

**Communication Skills**

**Communication through interaction (possible demonstrations)**

- Establish communication with supervisor
- Maintain communication with people relevant to the project
- Work with others within clear expectations
- Give and act meaningfully on feedback received
- Use intercultural understanding to interpret communication
- Use appropriate forms of writing and speaking for different purposes and audiences
- Use a variety of media to communicate with a range of audiences
- Interpret and use effectively modes of non-verbal communication
- Participate in, and contribute to, digital social media networks
- Share ideas, collaborate and build relationships with peers and experts using a variety of digital environments and media
- Communicate information and ideas effectively to audiences using a variety of media and formats

**Reflection**

Describe how have you been demonstrating, using and developing communication skills?
Communication through language

- Read critically and for comprehension
- Read a variety of sources for information
- Use and interpret a range of terms and symbols
- Paraphrase accurately and concisely
- Preview and skim texts to build understanding
- Use a variety of graphic organizers
- Find, organize and depict information logically
- Structure report following advice

Social Skills - Collaboration
(if applicable for the product/outcome)

- Work with others within clear expectations
- Work effectively with experts and/or the supervisor
- Delegate and share responsibility for decision-making
- Help others to succeed
- Manage and resolve conflict, and work collaboratively
- Build consensus
- Make fair and equitable decisions
- Listen actively to other perspectives and ideas
- Negotiate effectively
- Encourage others to contribute
- Exercise leadership and take on a variety of roles within groups

Reflection
Describe how have you been demonstrating, using and developing communication- and social skills?

Reflection questions (write in your process journal)
How have you developed a deeper sense of empathy? (overcoming obstacles etc.)
How have you developed intercultural understanding? (cultures, believe systems etc.)
How have you taken responsibility for your action? (overspent budget, struggled to manage time etc.)
How have you exercise leadership? (coordination, collaboration and communication)
How have you organized and depicted information logically? (the record of your development, highlighting the sections etc.)